

# Whitestone Public Library Board

## MINUTES

Monday, April 15, 2019 1pm @ the Whitestone Public Library

**Members Present:** B. Boulter, M. Gilheany-O'Neill, G. Harris, B. Koski, C. Lamb, Councillor J. Lamb, P. Woehl

**Regrets:** G. Caldwell

**Staff Present:** L. Guillemette

**Call to Order** P. Woehl called the meeting to order at 1:05 pm.

**Declaration of Conflict of Interest** - None.

### **Approval of the Agenda**

2019-11 Moved: M. Gilheany-O'Neill  
Seconded: B. Koski  
Be it resolved that the Agenda for this meeting be approved. **Carried.**

### **Approval of the Consent Agenda**

**CEO Report March/April 2019**

**February 2019 Library Board Meeting Minutes**

**Ways and Means Report (Previously Future Endeavours)**

**Ways and Means Role descriptions**

**Board List**

**Access for Ontarians With Disabilities Policy for Review**

2019-12 Moved: B. Boulter  
Seconded: C. Lamb  
Be it resolved that the Consent Agenda be approved **Carried.**

### **Items pulled from Consent Agenda** - none

### **Business Arising**

#### **Capital Budget – Library Update**

Councillor J. Lamb shared that it was recommended that \$75,000 be allocated to library expansion in the municipal capital budget. The library expansion has been in the Municipal Strategic Plan since 2015.

There is a resolution being put forward at tonight's meeting recommending a \$75,000 commitment in the 2019 Reserves Budget and break ground and build a library expansion in 2020. The board and CEO are encouraged to attend the council meeting

The Board, CEO and Ways and Means Committee will have to work very hard fundraising and reaching out to foundations for substantial grants and donations.

#### **Committee Discussion**

Following this evening's council meeting L. Guillemette will request a meeting between the Expansion Committee (J. Lamb, P. Woehl, L. Guillemette) and M. Hendry to discuss next steps.

The Administration Committee will consist of signing authorities for the bank being L. Guillemette, Gayle Caldwell, P. Woehl and B. Koski. M. Gilheany-O'Neill will join the committee assisting with policies and documentation.

# Whitestone Public Library Board

The Fundraising Team (previously Future Endeavours) consists of C. Lamb who will continue to focus on grants and reaching out to foundations. B. Boulter will be the lead for Special Events and Public Relations.

## New Business

### **Fundraising brainstorming**

The board had a discussion regarding fundraising opportunities including an information table at the Strawberry Social highlighting the various ways to donate to the library. It was suggested that a new section of the newsletter be devoted to fundraising. L. Guillemette will collect some examples of bookmarks and brochures to hand out.

There will be a fundraising meeting on May 8<sup>th</sup> at 10am, where all board members are invited to attend to share thoughts and ideas before we hold a larger fundraising brainstorming session in the near future.

The library received our first United Way payment from a cottager who encouraged us to apply for our charitable license to he could direct his work donation to the Whitestone Public Library.

The lottery license has been issued for the upcoming Whitestone – McKellar Lion's Club raffle. The Lions Club felt that 750 tickets was too low of an amount so they will look into amending the application to get 2000 tickets.

## Policy Work

Operational: Services Policy SE-01

Access For Ontarians With Disabilities

2019-13

Moved: J. Lamb

Seconded: G. Harris

Be it resolved that the Consent Agenda be approved as amended

**Carried.**

## Chair Report/Discussion n/a

### Announcements and inquiries by a Board Member

B. Boulter has reached out to a contractor who agreed to make a “little free library” box. She will follow up with the contractor for an update.

## Unfinished Business

New Horizons for Seniors – Official announcement

Lion's Club Raffle – tickets in design

## Question period for general public – none

## Next meeting Tuesday, May 21<sup>st</sup>, 2019 - 9:30 @ the Whitestone Public Library

## Adjournment

2019-14

Moved: C. Lamb

Seconded: B. Boulter

Be it resolved that the meeting be adjourned at 2:51 pm

**Carried.**