

Whitestone Public Library Board

MINUTES

Monday, Jan.21, 2019 – 1pm @ the Whitestone Public Library

Members Present: G. Caldwell, G. Harris, B. Koski, C. Lamb, J. Lamb, P. Woehl
Regrets: E. Hamilton
Staff Present: L. Guillemette
Guests: B. Boulter, M. Gilheany-O'Neill
Call to Order G. Harris called the meeting to order at 1:05pm.

Declaration of Conflict of Interest – n/a

Approval of the Agenda as amended

2019-01 **Moved: C. Lamb**
Seconded: G. Caldwell
Be it resolved that the Agenda for this meeting is approved as amended.
Carried

Approval of the Consent Agenda

2019-02 **Moved: J. Lamb**
Seconded: P. Woehl
Be it resolved that the Consent Agenda for this meeting is approved.
Carried

Items pulled from Consent Agenda n/a

Business Arising

Events

Instant Pot class – The workshop has been postponed until the spring.

Christmas Crafternoons – We offered a drop in program for kids to come in for holiday crafts with Lauren on the two Saturdays before Christmas.

Valentine's Sign- A workshop will be offered on Feb. 13 at 2pm. Participants will paint a wooden sign with instructor Barb Matson. 10 spaces are available, L. Guillemette and B. Boulter will assist.

Strategic Plan

L. Guillemette shared the strategic plan final draft.

2019-03 **Moved: P. Woehl**
Seconded: B. Koski

Be it resolved that the 2018-2022 Strategic Plan has been approved.

Carried

C. Lamb requested a digital copy and print copies for circulation. The plan will require regular maintenance and L. Guillemette will include it as an item on the agenda for all future library meetings.

2019 Budget Proposal

L. Guillemette, P. Woehl and C. Lamb met to prepare a draft budget for board approval.

2019-04 **Moved: G. Caldwell**
Seconded: B. Koski

Be it resolved that the 2019 Draft budget has been approved.

Carried

Police Checks

Board members and volunteers who wish to assist with children's programming may complete a police check following their appointment.

Whitestone Public Library Board

Raffle

The Lion's Club Raffle application has been resubmitted. We have a target date of May 1st for ticket delivery. Tickets will be \$5 each with first prize being \$1000 and second prize \$500.

Learn HQ

L. Guillemette shared that the learning portal called Learn HQ has been relaunched and there are a great number of worthwhile sessions. Board members and staff can register here.

<https://www.learnhq.ca/#/login>

Board Training

L. Guillemette has reached out to neighbouring libraries to gauge interest in having a joint board training session. OLSN said they would be willing to come to host a session but there hasn't been an overwhelming response to our offer to host. Several of our neighbours have said their board members will be taking advantage of Learn HQ for the first few months of the new term.

Friends of the Library

P. Woehl will discuss the status of the Friends of the Library group with E. Hamilton and report back to the board.

New Business

Joy of Reading Celebration

Our library was invited to be a part of the Libraries of Almaguin Joy of Reading Celebration. on March 23rd, 2019. The event will be held in Burk's Falls on March 23rd, 2019. There are 6 authors coming, along with Science North and Bear With Us. We will have free tickets available for pickup at the library.

Tech Tuesdays

Tech Tuesday returns from 1-3 every Tuesday with L. Guillemette offering assistance with social media, tablets, laptops, smartphone, etc.

Potential Partnerships

The Libraries of Almaguin have asked if all of the libraries would like to contribute for a one page ad including all of our information. The board respectfully declines the offer.

A member of the Retired Teachers of Ontario met with L. Guillemette to ask if some of our Grandparents on Loan might be interested in partnering for an outdoor classroom at the school to start a gardening program.

OLA Superconference Bursary Winners

M. Gilheany – O'Neill and B. Boulter have been awarded the OLBA Bursary to attend the OLA Superconference.

Future Endeavours Committee Report

C. Lamb submitted a report to the board highlighting actions taken thus far regarding the committee work being done and the upcoming presentation to Council (Feb. 19). All board members are encouraged to attend. The board agreed that C. Lamb can pursue grants on the library's behalf. She will be reaching out to our area's Trillium representative. A new fundraising target was suggested along with the idea of a fundraising committee be formed to focus on this initiative. Ways of reaching out to the more isolated areas of Whitestone was discussed and a Free Little Library might be one way to do that.

Board member retirement

After 25 years Elizabeth Hamilton has decided to retire from the library board. As her time as a board member draws to a close the board and staff thank her for her many years of service. Her hard work and dedication have been invaluable.

Whitestone Public Library Board

Policy Work n/a

Chair Report

G. Harris gave a verbal report to the board and reminded the returning members and guests to consider what role they would like to play in the new board term. At the February meeting a new Chair and Vice Chair will be appointed and the committees will be discussed.

Announcements and Inquiries by a Board Member

Unfinished / Ongoing Business

Strategic Plan

Approved, new follow up document to be prepared for

Funding

New Horizons for Seniors - Decision still pending.

Lion's Club Lottery – postponed until 2019

Friends of the Library

Little Free Library

Question period for general public n/a

Closed Session

Next meeting Feb 11 at 2pm at the Whitestone Public Library

Adjournment

2019-04

Moved by: P. Woehl

Seconded by: B. Koski

Be it resolved that the meeting adjourned at 3:34pm.

Carried.