

Whitestone Public Library Board

MINUTES

Tuesday, June 17, 2019 1pm @ the Whitestone Public Library

Members Present: B. Boulter, G. Caldwell, M. Gilheany-O'Neill, G. Harris, C. Lamb, P. Woehl
Regrets: Councillor J. Lamb, B. Koski,
Staff Present: L. Guillemette

Call to Order P. Woehl called the meeting to order at 1:05 pm.

Declaration of Conflict of Interest - None.

Approval of the Agenda

2019-21 Moved: G. Caldwell
Seconded: B. Boulter
Be it resolved that the Agenda for this meeting be approved. **Carried.**

Approval of the Consent Agenda

CEO Report June 2019
May 2019 Library Board Meeting Minutes
2019-22 Moved: C. Lamb
Seconded: M. Gilheanny-O'Neill
Be it resolved that the Consent Agenda be approved **Carried.**

Items pulled from Consent Agenda - none

Business Arising

Committee Discussion

Expansion Committee Update – Trillium application has been submitted.

The **Fundraising Team** has completed and submitted the New Horizons for Seniors application for the exterior electronic sign. An application has also been submitted for the Seniors Community Grant for board member conference training expenses. There is also a possible funding opportunity with FedNor. C. Lamb has a contact and L. Guillemette will reach out to Steven Kraus to see if any other libraries have had success with FedNor in the past. This application has to be submitted by the municipality.

The **Whitestone/McKellar Lion's Club Raffle** are now available for sale. The Lions Club will have 2 members at the Strawberry Social selling tickets. Board members and staff can pick up tickets to sale from this point forward.

The **Strawberry Social Planning Meeting** went well. B. Boulter will be making in and out signs for the doors and all volunteers will have instructions on what their duties will be during the event.

New Business

The **Dunchurch Sunflower Club** is ready to launch, thanks to Jack Gorrie from the Agriculture Society, Brittney, Dale Caldwell, Rick and Barb Boulter for preparing the planting site and painting the backdrop. We will bring the display to the Strawberry Social to promote the program with the community.

The **Bingo Canteen** is set for this summer. Every Wednesday (excluding fair week) we will be looking for 3-4 volunteers to cover the 6:15-9:15pm shift.

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The **Kids' Summer Program** has been planned and Lauren will be going to the end of year assembly at the school to promote the various events and TD summer reading program. There is also a handout that each student will bring home.

The Municipality invited library staff and board members to join their mental health training in June. It was an excellent learning opportunity for staff.

Policy Work M. Gilheany-O'Neill and L. Guillemette will work together to create a policy schedule for reviewing existing and creating new policies.

Chair Report/Discussion n/a

Announcements and inquiries by a Board Member

The Fire Department asked if we would consider being a Heating and Cooling Station (when we are open). This is something that we already encourage/promote during extreme heat, where we encourage community members to come in and cool down in our air conditioning.

The Silent Auction items are coming in slowly this year. It was agreed that this year's auction would have fewer items, since there are so many other initiatives that board members are focused on this year.

L. Guillemette will create volunteer sign up sheets for the book sale and silent auction, bingo canteen, Fall Fair (selling raffle tickets).

Unfinished Business

Trillium Grant application - Submitted
Ontario Seniors Community Grant application - Submitted
New Horizons for Seniors 2020 Grant application - Submitted
Little Free WPL
Promotional Flag

Question period for general public – none

Next meeting September 16, 2019 - 1pm @ the Whitestone Public Library

Adjournment

2019-23 Moved: C. Lamb
Seconded: B. Boulter
Be it resolved that the meeting be adjourned at 2:55 pm

Carried.